

**Franklin Public Library  
Library Board Meeting  
December 19, 2022  
Minutes—Approved January 23, 2023**



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Doris Weber (DW)	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) Secretary	X	Terry Berres (TB)	X	Mike Karolewicz (MK) <i>Vice-President</i>	X
Annalee Bennin (AB) <i>School District Administrator</i>	X	Annemarie Vitas-Oklobdzija (AV)	Excused	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	Excused

Also present: Library Director Jennifer Loeffel (JL)  
Call to Order at 6:00 p.m. M. Imp performed roll call.

**Visitors** - None

**Public Comment** - None

**Approval of the Minutes from the November 28, 2022 Meeting of the Library Board of Trustees:** DW moved to approve; AA seconded. Motion carried with JW abstaining.

**Finance Committee:** The library received a large bill for parking lot repair, which was expected, that will be paid out of Fund 15. DW moved to approve invoices of \$19,230.41 for Fund 15; MI seconded. Motion carried. There was no unusual activity for Fund 16. MK moved to approve invoices of \$4288.56; TB second. Motion carried. AK reviewed information attached to agenda regarding finances.

**Business:** Board entered closed session pursuant to a roll call at 6:09 to discuss Library Director compensation and moved to end the closed session at 6:26. JW moved to provide to the Library Director the city mandated and progress to market increases and, if the city mandated and progress to market increases are less than 4%, an additional amount so that the total increase to base salary for the Library Director's salary in 2023 will be 4%; MI seconded. Motion carried. Board discussed tool lending policy and agreement, which was reviewed by city attorney. Board discussed inserting additional references to trustees and city throughout policy. AA moved to adopt with amendments regarding insertions of references to trustees and city; AB seconded. Motion carried.

**Update on Franklin Public Schools Matters Relating to the Library.** Discussed school's digital subscriptions and usage of ebooks. The schools are partnering with the library for the next professional development day.

**Update on Past or Upcoming Council Actions Relating to the Library** - None

**Report of the President** –None

**Report of the Library Director** –Reviewed report, including installment of material lockers. JL noted that the Board will need to approve 2022 invoices by January 13. Foundation is also buying new patio furniture.

**Report of the Franklin Public Library Foundation** — Foundation had bake sale and sold raffle calendars.

**Upcoming Library Board Meetings:** Library Board Retreat will be held on January 21 at 8 a.m. Regular Library Board of Trustees Meeting, January 23, 2023 at 6pm in the Sievert Conference Room

**Adjournment:** MK moved to adjourn at 6:54; AA seconded. Motion carried.

Respectfully submitted, JW